

# COVID-19

## Track and Trace data collection and use

*Please be advised that in line with government guidelines, this venue will be requesting information from you/using information collected when you make a booking to assist with track and trace procedures. Where necessary, this information will be shared with NHS England, Public Health England and other bodies involved in Track and Trace where required. This information will be held securely by the University, and used for the purposes of contact tracing and the protection of public health. Information collected solely for the purposes of contact tracing is kept for a minimum of 21 days and not retained for longer than government guidelines specify. More information about your data protection rights can be found at: <http://www.reading.ac.uk/internal/imps/DataProtection/imps-d-p-privacynotices.aspx>.*