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| Return to UoR
| Campus

Venue
Reading

Venue
Henley

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UoR Welcome Back

We love seeing our graduates back on campus attending our Alumni events – but did you know you can also organise your own campus events with the Venue Reading or Venue Henley teams?

You may now be working in your field of expertise since graduating from the University of Reading and looking to hold a meeting, conference, or maybe you are looking to organise a reunion event with your fellow alumni, or hold a birthday/family function, or even get married at our Greenlands campus!

The Venue Reading and Venue Henley teams can help you bring your event to reality and also offer 10% off rates for University of Reading Alumni when you are booking an event at our Henley or Reading campuses.

***The 10% discount is off our meeting room hire, conference day delegate rates, function room hire, wedding packages (at Henley) and accommodation. The discount does not include separate catering unless it forms part of a package, for example, a conference day delegate package. The discount isn't available in cafés or bars and only relates to events booked with Venue Reading or Venue Henley.**



Welcome!

VENUES WITH VIEWS, FOR ALL OCCASIONS



MEET



STAY



DINE



PARTY

HOSPITALITY
at



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Meet the **Venue Reading** & **Venue Henley Teams**

Our teams across Venue Reading and Venue Henley offer a professional event service with bookable venues at the University of Reading campuses.

Our teams are made up of passionate event professionals with years of experience in the industry. We consider ourselves to be experts in organising a whole array of event types.

The Venue Reading team hire spaces within the Whiteknights and London Road campuses. These campuses have everything from traditional buildings rich in heritage to modern state-of-the-art meeting rooms in beautiful green surroundings. The team can stage anything from large residential conferences to concerts in our magnificent Grade II Listed Great Hall. We've hosted thousands of conferences, dinners, functions, private parties and much more. We are very much looking forward to welcoming you back to either the London Road or Whiteknights Campus.

Set in its own 30 acre estate in the beautiful Oxfordshire countryside, alongside the River Thames, the magnificent Grade II Listed Henley Business School estate offers excellent conference, meeting and event facilities all year round along with 100 double ensuite bedrooms. Our team organise anything from a small meeting, to a large residential conferences, weddings in the main house or in a marquee alongside the river.

We look forward to welcoming you back to either Campus.

Fi, Laura, Rob, Rachel, Lewis, Louise, Alison, Paula & Sophie
Venue Henley & Venue Reading



**Venue
Henley**

**Venue
Reading**



Hospitality Packages & Menus

Our in-house Hospitality teams provide a wide range of catering and refreshment options suitable for all events. You can use this suite of menus to choose from drinks receptions and canapes, to a hot fork buffet, BBQ or something more formal such as a three course plated lunch or dinner.

We understand the serious risks concerning food safety & allergies and to help us manage this, we do not allow any external catering in any of our venues (you can bring a celebration cake!). We can accommodate many dietary requirements and your Event Manager will work closely with you to create the perfect choice for you and your guests.

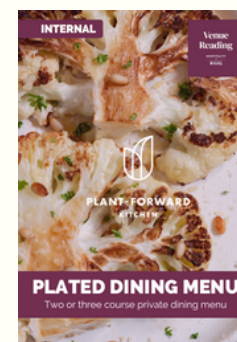
Click on menus below to download a copy of our event guides/menus.

[VENUE HENLEY](#) [VENUE READING](#)

[DAY DELEGATE RATES](#)

[FUNCTIONS](#)

[FORMAL DINING](#)



[WEDDINGS](#)

[FINE DINING](#)

[AFTERNOON TEA](#)

[BBQ MENU](#)

We offer Day Delegate Packages which are designed to give you best value for money. By selecting the Day Delegate packages we ensure you have everything your delegates need for the day taking the stress of catering away from you, giving you the opportunity to concentrate on a quality conference programme for the day itself.



Conferences

The facilities at the University of Reading campuses combine flexibility and functionality for your next meeting or large residential conference.

Whiteknights & London Road has everything from traditional buildings rich in heritage to modern state-of-the-art meeting rooms offering all year-round conferencing facilities. With a variety of seminar rooms, classrooms, and lecture theatres for up to 400 delegates, Venue Reading is set up for small to large meetings and we have access to over 2,000 ensuite halls bedrooms on campus over the summer.

At Greenlands, Henley we have a range of flexible spaces ideal for meetings, conferences, and training. Our 11 conference rooms are fully equipped with AV & presenting technology. These can all be arranged in a number of different layouts and configurations, depending on your requirements and the number of delegates. Our 40 meeting & syndicate rooms seat from 2 to 8 delegates in a fixed boardroom, each with its own large screen, whiteboards, flipchart and laptop connections. Our beautiful riverside location offers a great opportunity for team building or taking a break from the conference. With a 100 bed on site hotel, we can also organise residential conferences all year round.

Reunion Events



With the support of the University Alumni teams, both our teams are able to assist you in the organisation of a reunion event on campus, whether it is a small private dining event, or a large residential reunion, the Venue Reading or Venue Henley teams can assist you with your requirements.

Please take a look at the menus [here](#).





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Download the
wedding brochure



Functions

Have an upcoming Family Birthday or Anniversary celebration?

On Whiteknights, the Meadow Suite is also our main function space and is located within the historic Park House on the main Whiteknights Campus. The Meadow Suite is a versatile room that lends itself to creating the perfect place for you and your guests to celebrate, seating a maximum 100 guests and perfect for up to 150 guests to dance the night away.

At Greenlands, Henley overlooking the River Thames, across manicured lawns, our Heyworth restaurant provides a first class dining experience and a beautiful location for private functions. We also have more intimate rooms for smaller parties and a delightful terraced area and spacious grounds for more informal groups and summer events.



Weddings

Set in Oxfordshire, on the banks of the River Thames, Greenlands at Henley is a wonderful venue for a truly memorable wedding. The grand white building stands majestically, surrounded by the stunning sunken gardens and rolling lawns which stretch down to the riverbank. The gorgeous grounds, paired with the stunning views of the river, provide the most beautiful backdrops for both your big day and important wedding photographs.

At Greenlands you are spoilt for choice! Choose from the main house or the beautiful grounds, or use both! You have the choice to hold your wedding inside our grand building or alongside the river with a marquee wedding.

Visit venuehenley.com for more information.





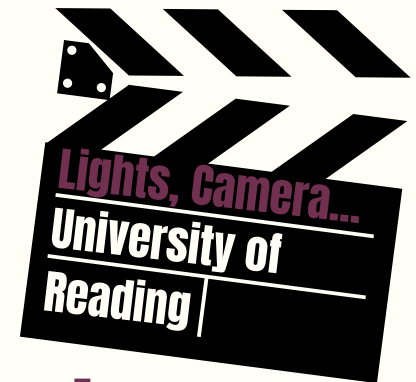
Filming Location

Have you graduated from film and TV production?

As you will know there are so many different buildings of interest for filming on our campuses. The University of Reading campuses are really well located, providing a great opportunity for filming and we're just up the road from the newly built Shinfield Studios. We can provide you with anything from a beautiful Concert Hall to a changing room or toilet, corridor or office!

The Venue Reading team have hosted a number of film production companies on our campuses - whether it be for a film or commercial, we have access to a wide selection of internal and external settings for commercial and non-commercial filming.

[Find out more](#)



Reading Festival

Attending or know someone attending Reading Festival?

Camping isn't for everyone so if you're looking for something more comfortable with your own ensuite bathroom and hot running water or just want to upgrade your festival experience then look no further!

Venue Reading has offered accommodation on the University of Reading Whiteknights Campus to festival goers for a number of years. Free parking on campus is included with your stay. With regular night buses stopping throughout the campus, you are not too far from the festival at the end of the night!

[Find out more](#)



KAYAK

Travel
Awards
Winner

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The Greenlands Hotel

The Greenlands Hotel offers 100 ensuite bedrooms. The glorious Grade 2 listed building has a restaurant/brasserie and bar, as well as a newly refurbished gym with inspiring views of the River Thames making it an ideal location to visit surrounding areas of Henley-on-Thames.

Our hotel has been awarded Top-rated stay in the KAYAK's Travel Awards and has also been awarded the TripAdvisor, Travellers' Choice Award for another year running.

Take a look at our website to start planning a mid-week or weekend break.

Check availability



Halls Accommodation

During the summer at Whiteknights, we are able to offer Premium Ensuite Accommodation in Halls. Outside of the summer vacation, we have a number of partnerships with local hotels where we can offer **recommendations and discounted hotels** when you are visiting the University of Reading.



2,000
ENSUITE
BEDROOMS

OWN
KITCHEN
PER FLAT



DINING
HALLS &
PUB

CAMPUS
CAFES

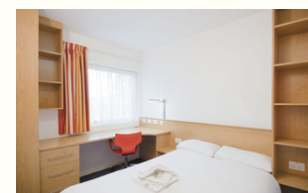


CO-OP
SHOP

ACCESS TO
SPORTS PARK



AWARD
WINNING GREEN
SPACE



Discounted hotels near campus





Campus Bars & Cafés

You are welcome onto campus to visit our various catering outlets.

Whether you are looking for local craft beer, cocktails, or just some delicious food, explore our varied collection of bars and pubs.

We have a number of eating locations for you to enjoy, and our meals are expertly cooked using the freshest ingredients.

Our cafes are perfect for getting together whilst you are in Reading.

Find the opening times here: hospitalityuor.co.uk/eat-and-drink



Private Dining & Afternoon Teas

We are able to offer private dining at both campuses, whether you wanted to hold an Afternoon Tea in the Blue Room at Greenlands, or a three course fine dining dinner in Blandford's, Park House on the Whiteknights Campus, we have a menu for you to select from and an experienced team to organise the dinner. team to organise the dinner.





Christmas Parties

Let the Venue Henley team get your Christmas Party all wrapped up for 2024. Book your Christmas party for up to 120 guests and let us indulge you with a magical Christmas party at our beautiful riverside venue with a view. You have the choice to book a Christmas Party Night or have exclusive use of the Heyworth Suite for your own organisations Christmas party.

We have limited availability for Christmas parties so you can be sure to receive a personalised experience from our team. Private Christmas parties with over 60 guests include a DJ as part of your package.

Join the Party! In addition to exclusive parties, we have an evening for smaller groups where you can book tables at our joiner party. Joiner parties include a DJ for you to celebrate and get up on the dance floor!

Why not stop over? Our special Greenlands Hotel rate which is only discounted for Christmas parties is available so guests can really get into the festive spirit without the worry of getting home at the end of the evening.

[Find out more](#)

Event Days at Henley

The Venue Henley team organise lunches for Mother's Day and Father's Day. We've organised Sunday carvery with tables available to book, we've organised Afternoon Tea days for Mother's Day and a BBQ on the riverside for Father's Day. Keep up to date on what is going on for Mother's and Father's Day below.

[Mother's Day](#)

[Father's Day](#)



IFSTAL Summer School

Fellow Alumni

We've hosted a number of Alumni for various kinds of events. We've had Alumni working in their field of expertise, bringing conferences to the University, and residential reunion events as well as private dining for smaller groups of lifelong friendships formed from their time at the University.

“

Roger Sykes, Alumni



The University of Reading is my go-to venue for events. I regularly book events with Venue Reading at the University of Reading. We've organised summer schools for post-graduate students about the food system. The IFSTAL programme has now been running for almost 10 years and the University of Reading were a founding member in 2015. I have also organised a reunion for my 1985 alumni group. Venue Reading have always provided excellent service for all our events - the team is customer-focused and responsive to our needs, and the on-campus venues work well for both social and business events.”



Botany Reunion Event

Botany Reunion Event

The Botany Reunion Event

After months of planning, a highlight of the Reading Botany year arrived and the Reunion Party took place on Saturday 27 July in the aptly named Meadow Suite at the University of Reading. The organising committee were delighted to welcome over 150 botanical alumni.



Comprising past and present staff, technicians, BSc, MSc and Phd students for what was always going to be a wonderfully happy occasion with opportunities to meet up with old friends and colleagues after, in some cases, many decades apart.

“The committee would like to thank the Reading Alumni office and Venue Reading for their help organising this event and also our team of intrepid botany volunteers who helped prepare, set up the room and run the event”

Professor Vernon Heywood

Meadow Suite

The Meadow Suite is our main function space and is located within the historic Park House on the main Whiteknights Campus.

The Meadow Suite is a versatile room that lends itself to creating the perfect place for you and your guests to celebrate, seating a maximum 100 guests and perfect for up to 150 guests to dance the night away.

The upper level can be utilised for your guests to sit down, allowing the lower level to be used as the perfect stage for your evening entertainment and dancing.

A large bar is available within the Meadow Suite with all the beverages you would expect including an extensive range of locally sourced products.

The decking area provides a fantastic outside space with views leading down to the lake - an ideal location for one of our BBQ's!

Meadow Suite room hire charges:

Monday to Thursday £462 + VAT (£554.40 including VAT)

Friday & Saturday £525 + VAT (£630 including VAT)

Sunday's £577.50 + VAT (£693 including VAT)

Plus a minimum food spend of £550 + VAT (£660 including VAT).

The hire charge includes access to the Meadow Suite from 12pm to 6pm or 6pm to 12am. Last orders will be called at either 5.30pm or 11.30pm with guests leaving by 6pm or 12am. Suppliers and all decorations will need to have been removed within the hour after the event.

If your event is during an evening we can apply for an extension to keep the bar open until 12.30am giving guests the opportunity to stay until 1am with suppliers and decorations to have gone by 2am. There is an additional charge of £75 + VAT (£90 including VAT) to extend the bar time. Your Event Manager will be able to add this to your booking.



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Blandford's

Also situated in Park House is the Blandford's dining room and the Blandford's Ante Room. The rooms have an elegant ambience and are ideal for you to share a fine dining experience for up to 30 guests.

With its blend of contemporary style and classic heritage, Blandford's and the Blandford's Ante Room are perfect for a smaller function if a private bar is not required.

The Park House bar is just next door for the all important drinks and your Event Manager will be able to confirm the opening times of the Park House Bar.

Blandford's room hire charges:

Monday to Friday £231 + VAT (£277.20 including VAT)

Saturday £252 + VAT (£302.40 including VAT)

Sunday £262.50 + VAT (£315 including VAT)

Plus a minimum food spend of £290 + VAT (£348 including VAT) between Monday and Friday and £550 + VAT (£660 including VAT) on a Saturday or Sunday.

The hire charge includes access to Blandford's and the Blandford's ante room for 4 consecutive hours between 10am - 10pm (4pm on Friday).



Heyworth Suite, Garden Common Room & Blue Room

Our venues at Greenlands offer a variety of rooms to suit your event needs - from intimate private dining to large family gatherings. The Garden Common Room, Blue Room, and Heyworth Suite all provide picturesque views of the River Thames. Room hire charges may apply depending on your requirements, but are complimentary when booking a fine dining menu. The menu options can be found on [page 4](#) of this guide.

Blue Room

The Blue Room located at the front of the house is pictured on the top right and can seat up to 32 guests. This room is ideal for afternoon teas or fine dining.

Heyworth

The Heyworth Suite, pictured bottom right, seats a maximum of 120 guests at a time. The room can be used for a fine dining event with the Garden Common Room used as an extension of that room for a party where you require the full seating, with space for dancing into the evening hours. If you would rather stay in the Heyworth room after dining, a few of the tables can be removed for you to have a dance floor and DJ within the space.

Garden Common Room

The Garden Common Room seats up to 40 guests and also has a wooden dance floor which is hidden underneath the carpet until required. This room can be used separately or in addition to the Heyworth if required. Previous events have held their main event in Heyworth, with the Garden Common Room used for entertainment i.e. casino tables, photo booth etc.





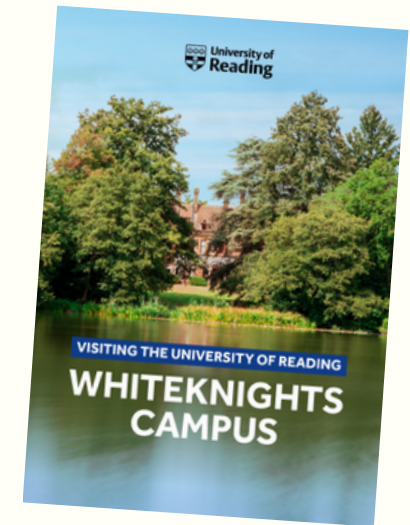
Visiting the Whiteknights Campus

Our campuses are open to everyone.

We encourage you to visit us, explore some of the amazing spaces on offer, and join us at our events.

Further details about visiting campus, can be found in our Visitor Guide.

[Download Visitor Guide](#)



The best way to visualise your event is to view the space in person with your Event Manager, but if you are unable to visit for any reason, why not take a look at our virtual tour which can be found on our website. This may also help your suppliers visualise the space.



Take a virtual tour of Park House & Greenlands



**STEP
INSIDE
READING**

**Venue
Reading**



**Venue
Henley**



**STEP
INSIDE
HENLEY**

HOSPITALITY

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